



LIFESAVING SOCIETY®
SOCIÉTÉ DE SAUVETAGE

The Lifeguarding Experts

Les experts en surveillance aquatique

LIFESAVING SOCIETY CANADA

Job Description

Position Title: Lifesaving Society Canada Trustee to Royal Life Saving Society Commonwealth, Canada and Caribbean Region.

Purpose: Act as the Trustee for Lifesaving Society Canada to the RLSS Commonwealth, Canada and Caribbean Region.

Reporting Relationship: To the Chairperson, International Relations Committee of the Lifesaving Society Canada Board of Directors and the RLSS Commonwealth Board of Trustees.

Term of Office: The term of office for Trustee will be for a 2 year period with a maximum 4 consecutive terms – consecutive terms to be first endorsed by the Lifesaving Society Canada.

Responsibilities:

1. Participate in an ethical and lawful manner, respecting the confidentiality of Board discussions.
2. Represent and speak on behalf of the Lifesaving Society Canada, internationally, as required.
3. Act as an ambassador for Lifesaving Society Canada and act in the best interest of both the RLSS and Lifesaving Society Canada.
4. Fulfill the duties of a Trustee as per the UK Charities Trustees Duties.
<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do>
5. Meet the expectations of the RLSS.
6. In matters where RLSS calls a vote of board members which requires the position of each Member to be stated, the representative in consultation with the Chair, IRC, will prepare a briefing note to the Lifesaving Society Canada Board of Directors, to obtain its position on the matter.
7. Vote on international matters in a manner consistent with official and endorsed Lifesaving Society Canada positions and in a manner consistent with the Lifesaving Society Canada values.

8. As a Voting Member of the International Relations Committee, attend and participate in IRC meetings, including reporting back from RLSS meetings and/or discussions.
9. Submit a report to the International Relations Committee following each RLSS Trustees' meeting. This report covers any or all matters with a focus on information and issues pertinent to Lifesaving Society Canada.
10. Complete the annual work planner for the International Relations Committee and lead discussion at IRC meetings.

Representative must:

- Meet the Requirements of a Trustee as defined by the UK Charity Commission.
- Have a willingness to participate as a volunteer throughout the term of office.
- Be a Member in good standing of the Lifesaving Society Canada.
- Have strong knowledge of Lifesaving Society Canada; knows and is committed to its values and priorities.
- Understand and is committed to the importance, role and values of Lifesaving Society Canada in international relations and activities.
- Have international lifesaving experience.
- Have demonstrated tangible achievements in past Lifesaving Society Canada volunteer roles.
- Have demonstrated skill, technical knowledge and experience match for the role.
- Have demonstrated ethical conduct that is in compliance with the Lifesaving Society Code of conduct.
- Have collaborative and consensus building skills for decision making.
- Willingly and proactively share information.
- Be diplomatic; culturally and politically sensitive.
- Work well electronically without regular face to face contact.
- Able and willing to travel internationally.
- Able to speak in English and French is an asset.
- Must be self-supporting in terms of administration and materials preparation and meeting documentation.
- Knowledge of RLSS and the Commonwealth.