



LIFESAVING SOCIETY®

The Lifeguarding Experts

Lifesaving Society

Alberta and Northwest Territories Branch

Staff Directory

December 2017

STAFF	RESPONSIBILITIES
Mr. Kelly Carter Executive Director kellyc@lifesaving.org	<ul style="list-style-type: none"> • Branch strategic direction and governance support • Budget • Corporate compliance and policy • Human Resources
Mrs. Barbara Costache Executive Advisor barbc@lifesaving.org	<ul style="list-style-type: none"> • Business planning • Partnerships and stakeholder engagement • Branch operations and services • Expert services and consultation
Ms. Raya Gallagher Executive Assistant rayag@lifesaving.org	<ul style="list-style-type: none"> • Accounting and bookkeeping • Human Resources administration • Executive support to the ED • Product line
Mrs. Mandy Fisher Development and Operations Manager mandyf@lifesaving.org	<ul style="list-style-type: none"> • Planning and project management • Public relations and advocacy • Branch events • Communications • Fund Development • Public Education
Mr. Caiden Ellice Standards and Safety Coordinator caidene@lifesaving.org	<ul style="list-style-type: none"> • Aquatic Safety Audits, Lifeguard Training, Positioning Analysis • Safety Standards • Aquatic Safety Services Programs • Audit Quotes, Reports
Mrs. Brittney Wozniak Member Services Coordinator brittneyw@lifesaving.org	<ul style="list-style-type: none"> • Membership agreements & licenses • Recognition awards • Award processing • Communications • Event registration • Member services and support • Product line • Data management
Mr. Alex Parker Program Technical Coordinator alexp@lifesaving.org	<ul style="list-style-type: none"> • Program planning, development and policies • Program services and supports • Program quality assurance
Ms. Alix Pape Recreation and Sport Coordinator alixp@lifesaving.org	<ul style="list-style-type: none"> • Participant level programs such as Swim to Survive, Swim for Life, Junior Lifeguard Club, SwimAbilities, and Canadian Swim Patrol • Coordinate Lifesaving Sport events and activities • Member services and support

STAFF	RESPONSIBILITIES
Mrs. Lisa Hansen Administrative Assistant lisah@lifesaving.org	<ul style="list-style-type: none"> • Reception • Customer Service • Member services and support • Award processing • Shipping and receiving • Bookkeeping
Lyndsay Shwetz Administrative Services Coordinator lyndsays@lifesaving.org	<ul style="list-style-type: none"> • Administrative Services and Office Systems • Program Services Support • Member Services Support • Reception Support • Award Processing Support • Office Automation and Online Functions
Mrs. Margo Valens Service Assistant margov@lifesaving.org	<ul style="list-style-type: none"> • Award processing • Administrative support for office daily operations • Customer service • Data entry
Ms. Merritt Gallagher Service Assistant merrittg@lifesaving.org	
Ms. Alixandra Jade Graphic Designer alixandraj@lifesaving.org	<ul style="list-style-type: none"> • Brand Identity • Graphics • Visual Guidelines • Product line
Mr. Murray Hansen Shipper & Receiver shop@lifesaving.org	<ul style="list-style-type: none"> • Shipping and receiving • Inventory • Data entry

BOARD OF DIRECTORS	
Patrick Mack, CHRP, MHRM President	Sean Curran, LL.B. Corporate Secretary
Bo Wolski, CPA, CGA Past President	Graedon Rust Director of Finance
Shaun Percival Director	Todd Carson, P Eng. Director
Davi Grossi Director	Bruce Hogle, CM, AOE, LLB Governor